

To

The Secretary,

\_\_\_\_\_,  
built on plot No. \_\_\_\_\_,  
known as \_\_\_\_\_

RE: APPOINTMENT OF PROXY IN RESPECT MEMBERSHIP NO. \_\_\_\_\_

Dear Sir,

I am the owner of *Flat No.* \_\_\_\_\_, shown in the layout plan of \_\_\_\_\_, built on plot No. \_\_\_\_\_, known as \_\_\_\_\_  
\_\_\_\_\_ against *membership no.* \_\_\_\_\_.

I wish to appoint Shri/Shrimati/Kumari \_\_\_\_\_ resident of \_\_\_\_\_ my proxy in respect of my above said membership and above said *flat*. He/She is authorized to receive notice at the above said *flat* to attend meetings and do all other acts as permitted by the by-laws of the society.

Thanking you,

Yours faithfully,

\_\_\_\_\_

(Shri/Shrimati/Kumari \_\_\_\_\_)

Membership No. \_\_\_\_\_

**DISCLAIMER:** These legal forms and documents are for reference only. Any agreement that you enter into, should be in consultation with a Solicitor or an Advocate. India Properties Com Pvt. Ltd. will not be responsible for any claim arising out of the use of any of the above mentioned documents.